

# 2025 Village of Berrien Springs 4<sup>th</sup> of July Parade

July 4<sup>th</sup> at 4:00 pm

The Village of Berrien Springs would like to cordially invite any and all to participate in our annual parade celebrating our Country's independence. We would appreciate your involvement and participation in making this parade a fun and eventful one for everyone involved. The more entries we have, the better the parade will be!

Lineup will begin in the August Pohl parking lot at 468 W. Ferry St., Berrien Springs. We would appreciate RSVPs by June 23rd, if possible, but all entries will be accepted up to the start of the parade.

Enclosed in this packet are the following: Invitation, Registration Form/Application that outline the rules and regulations and insurance waiver. Please fill out these forms as soon as possible and return to Jennifer Marren, 112 N. Cass St., Berrien Springs, MI 49103, or scan and email them back to: [cec@villageofberriensprings.com](mailto:cec@villageofberriensprings.com)

Please do not hesitate to contact me with any questions!

Thank you for your participation!

Jennifer Marren  
Community Engagement Coordinator  
Village of Berrien Springs

Phone: 269-473-6921

Fax: 269-473-1188



2025 Village of Berrien Springs 4<sup>th</sup> of July  
Parade

Registration Form

Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person/Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name or short description of entry: \_\_\_\_\_

\_\_\_\_\_

Is this an entry that you will be driving: Y/N Name of Driver (**Must be 16 years old**) \_\_\_\_\_

Does this entry have multiple vehicles or just  
one? \_\_\_\_\_

Is this a walking or marching entry? Y/N How many participants? \_\_\_\_\_

Is this a pulled float type of entry? Y/N How is this entry being pulled? \_\_\_\_\_

How big is the float? \_\_\_\_\_

Are people going to be riding on this float? Y/N Approximately how many people? \_\_\_\_\_

Will you be stopping to do performances during the parade route? Y/N

Is this entry noise sensitive or will you plan to make noise? \_\_\_\_\_

*(Example: We do not want to line up horses next to entries that will make a lot of noise for the animal's safety)*

Does your entry require any special needs or placement in the parade? Y/N Please Explain:

\_\_\_\_\_  
\_\_\_\_\_

Because this is an Independence Day parade, we ask that each entry have a 4<sup>th</sup> of July theme or "feel". It should have our National colors of red/white/blue on the entry. People can be dressed in 4<sup>th</sup> of July colors, flags can be attached to the entry, and people can carry flags. Simply put, we wanted to show our Patriotism by going all out with red, white, and blue.

Registration Forms and Waivers are due back by JUNE 23<sup>rd</sup> ! Please email them back [cec@villageofberriensprings.com](mailto:cec@villageofberriensprings.com) or mail them to: 112 N. Cass Street, Berrien Springs, MI 49103.

Thank you for coming out and showing your support for our wonderful country by participating in the annual 4<sup>th</sup> of July parade!

Any questions? Please contact Jennifer at: 269-473-6921

## Village of Berrien Springs 4<sup>th</sup> of July Parade

### Participant Rules & Regulations

1. Please return all entry registration forms and waivers to Village Hall by June 23<sup>rd</sup>.
2. Line up begins at 3:00pm at the August Pohl parking lot at 468 W. Ferry Street, Berrien Springs. All units/entries must be in place by 3:30pm the day of the parade.
3. Children or any group of children under the age of twelve (12) years of age must have an adult with them before, during and after the parade.
4. **\*\*\*NO OBJECTS OF ANY KIND MAY BE THROWN TO SPECTATORS OR HANDED DOWN FROM THE UNITS!!! This includes candy! Sorry for the inconvenience, this is in accordance with the insurance liability policy we are under.\*\*\***
5. **\*\*\*Units must stay a MINIMUM of 50 feet apart during the parade. Please pay attention to your distance from the unit ahead of you throughout the entire parade!\*\*\***
6. Identification of sponsorship is limited to display on both sides of a float, tow unit, on a banner carried in front of the unit or on the back.
7. Use of a portable amplification system is allowed with permission of the committee.
8. Use of a system for commercial, political, or religious messages is not permitted.
9. Political units will be limited to those approved by the committee.
10. Support vehicles will not be allowed in the parade without prior approval.
11. All units are required to leave the staging area clean, and all trash removed.
12. All animal units are required to have their own clean up units/people following their unit.
13. Autographs are NOT allowed.
14. All Floats and other vehicles must have drivers present during the staging area at all times.
  - A. Fire extinguishers are required on or near all floats.
  - B. No smoking is allowed on or near the floats or during the parade.
  - C. Safety chains must be used between the tow units and floats.
  - D. All lug nuts on wheels, tow unit connections, couplings, and safety chains must be checked before moving into the staging area.
  - E. Gasoline tanks must be filled PRIOR to entering the staging area.
  - F. Generators and assemblies must be separated from the float framework by a heat shield.
15. No driver or parade participant shall consume, possess, or be under the influence of intoxicating or controlled substances during this event. You will be asked to leave.
16. ENFORCEMENT OF THESE SPECIFICATIONS, RULES, AND REGULATIONS SHALL REST WITH THE PARADE COMMITTEE.

**THANK YOU FOR MAKING OUR PARADE A SAFE ONE!**

Village of Berrien Springs 4th of July Parade Participant  
Waiver of Liability and Hold Harmless Agreement

Participant's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_

Phone Number (s): \_\_\_\_\_

Waiver of Liability

In consideration of your accepting my entry or registration, I hereby for myself, my heirs, executors, administrators, and organization do release and discharge the Village of Berrien Springs, August Pohl and all persons officially connected with this 4th of July Independence Day parade from and against all damages and actions which might arise out of my traveling to, participating in, and returning from this event.

We understand that providing automobile, accident, personal injury and personal liability insurance is our responsibility and in lieu of providing an insurance coverage certificate, we hereby certify that in the case of accident, personal injury or death, we will not hold the Village of Berrien Springs, its officers, agents, employees and volunteers and any and all sponsors of the event responsible for any bodily injury, death or property damage and hereby release the Village of Berrien Springs, all sponsors, officers and agents or volunteers of the Village for any claim or claims that might result in bodily injury, death or property damage or as a result of the applicants participation in the parade. We further agree to abide by any and all rules of the parade and we will require all participants of our organization to use good safety precautions during our participation.

We hereby acknowledge for ourselves, our heirs, executors, administrators and acknowledge that activities of the parade may be dangerous and may involve the risk of serious, death and or property damage. The undersigned agree to indemnify, defend and hold harmless the Village of Berrien Springs, all sponsors and any and all employees, officers or agents of the Village.

This Waiver of Liability and Hold Harmless Agreement shall be governed by the laws of the State of Michigan. The invalidity or unenforceability of any of the provisions hereof shall not affect the validity or enforceability of the remainder of this agreement.

By signing below, the participant has read and understands the waiver as described above and agrees to hold Harmless the Village of Berrien Springs, all parade sponsors and all officers, agents, employees, and volunteers associated with the parade from any liability. I also represent that I am authorized to sign this document on behalf of myself, my family members including minor children, and or business/club/organization.

Participants grant to the Village all rights, title, and interest in any and all photographs, images, video or audio recordings of participants or participant's likeness or voice made by (digital or otherwise) the Village, its employees, or volunteers in connection with the parade and participants understand and agree that they will not receive any compensation for the use of any such material.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Parent or Guardian if under the age of 18 years)