



Village of Berrien Springs

112 N. Cass Street, PO Box 182, Berrien Springs, MI 49103
269-473-6921

VILLAGE OF BERRIEN SPRINGS

PART TIME JOB OPENING

Part Time “At Will” Employee for the Village of Berrien Springs:

Shamrock Park: Job duties include but not limited to:

1. Maintain landscaping.
2. Light maintenance (painting and cleaning).
3. General Office Work (answer phone, take messages, and answer questions for people who stop at the park office. Keep office clean.
(Mostly outdoor work depending on weather conditions.)

Busiest months would be June, July and August. To work up to 25 hours per week as needed with fewer hours of work in the Spring and Fall. Actual schedule may be flexible.

Applications are available at the Village Hall. Application, resume and letter of interest need to be turned in to the Village Hall.

The Village of Berrien Springs is an Equal Opportunity Provider and Employer.