

# VILLAGE OF BERRIEN SPRINGS REGULAR COUNCIL MEETING

Minutes of the Village of Berrien Springs Regular Council Meeting held on Monday, October 24, 2022.

President Barry Gravitt called the council meeting to order at 6:00 p.m.

Present: President Barry Gravitt, President Pro-Tem Jack Davis, Trustees: Zach Fedoruk, Lonna Johnson, Sheila Snyder, Sandy Swartz, Kristin von Maur, Village Clerk Sheri Kesterke, Deputy Clerk/Clerk in Training Rachael Kuzda and Attorney DeFrancesco.

Absent: None.

Also Present: *The Journal Era* and several audience members.

All stood for the Pledge of Allegiance.

## AGENDA APPROVAL:

**\*Moved** by Zach Fedoruk seconded by Sandy Swartz to approve the agenda as presented.

Ayes, 7; Nays, 0. Motion carried.

## APPROVAL OF PREVIOUS MINUTES:

**Approve the minutes of the Regular Council Meeting held October 03, 2022.**

**\*Moved** by Sandy Swartz seconded by Kristin von Maur to approve the minutes of the Regular Council Meeting held October 03, 2022, as presented. Ayes, 7; Nays, 0. Motion carried.

## CORRESPONDENCE:

1. *Central County Senior Center* October 2022 Newsletter received.

**Audience Comments:**None.

## COMMITTEE REPORTS

**FINANCE AND PERSONNEL** – President Barry Gravitt, Chair

**\*Chair** President Barry Gravitt gave a synopsis of the Finance & Personnel Committee Meeting held on Wednesday, October 12, 2022, at 6:30 p.m.

### **Pay the bills.**

**\*Moved** by Zach Fedoruk seconded by Lonna Johnson to pay the bills in the amount of \$158,656.86. Ayes, 7; Nays, 0. Motion carried.

**Approve Berrien County Water/Sewage Improvements No. 29 Invoice #57615362 for interest due in the amount of \$17,339.25.**

**\*Moved** by Zach Fedoruk seconded by Jack Davis to approve Berrien County Water/Sewage Improvements No. 29 Invoice #57615362 for interest due in the amount of \$17,339.25. Ayes, 7; Nays, 0. Motion carried.

**Approve paying the Rental Inspector \$35.00 per inspection hour.**

**\*Moved** by Kristin von Maur seconded by Sheila Snyder to approve paying the Rental Inspector \$35.00 per inspection hour. Ayes, 7; Nays, 0. Motion carried.

**Approve drug testing but disregard THC as part of the pre-employment requirements for part-time employees only.**

**\*Moved** by Zach Fedoruk seconded by Lonna Johnson to approve drug testing but disregard THC as part of the pre-employment requirements for part-time employees only. Ayes, 7; Nays, 0. Motion carried.

**Approve installing stop signs at various intersections.**

**\*Moved** by Zach Fedoruk seconded by Kristin von Maur to approve installing stop signs at various intersections. Ayes, 7; Nays, 0. Motion carried.

**Approve quote from Dornbos Sign Inc. for stop signs in the amount of \$2,157.20.**

**\*Moved** by Jack Davis seconded by Kristin von Maur to approve the quote from Dornbos Sign Inc. for stop signs in the amount of \$2,157.20. Ayes, 7; Nays, 0. Motion carried.

**Approve ordering two computers and two monitors for the new lobby counter in an amount not to exceed \$2,000.00.**

**\*Moved** by Sheila Snyder seconded by Lonna Johnson to approve ordering two computers and two monitors for the new lobby counter in an amount not to exceed \$2,000.00. Ayes, 7; Nays, 0. Motion carried.

**Approve the request from Deputy Clerk/Clerk in Training Rachael Kuzda to attend the MAMC Master's Academy on November 29, 2022 to December 01, 2022 in the amount of \$1,028.92.**

**\*Moved** by Jack Davis seconded by Zach Fedoruk to approve the request from Deputy Clerk/Clerk in Training Rachael Kuzda to attend the MAMC Master's Academy on November 29, 2022 to December 01, 2022 in the amount of \$1,028.92. Ayes, 7; Nays, 0. Motion carried.

**Approve the Annual Holiday Compensation for employees based on \$20.00 per year worked.**

**\*Moved** by Zach Fedoruk seconded by Kristin von Maur to approve the Annual Holiday Compensation for employees based on \$20.00 per year worked. Ayes, 7; Nays, 0. Motion carried.

**PUBLIC PROPERTIES AND ORDINANCE** – Chair: Kristin von Maur

\*Chair Kristin von Maur gave a synopsis of the Public Properties and Ordinance Committee Meeting held on Wednesday, October 12, 2022 at 5:30 p.m.

\*Council received a copy of the Code Enforcement Report dated 10/12/2022.

\*Council received a copy of the Community Engagement Report received as part of the Parks and Recreation 5 Year Plan.

**FIRE** –Village President Pro-Tem Jack Davis and Trustee Lonna Johnson are the Village Representatives.

\*The next Fire Board Meeting is scheduled for November 16, 2022, at 4:30 p.m.

\*Village President Pro-Tem Jack Davis gave a synopsis of the Fire Board Meeting held on October 19, 2022.

**PUBLIC UTILITIES** – Chair Sandy Swartz

\*The Public Utilities Committee Meeting scheduled for October 12, 2022, at 5:30 p.m. was cancelled.

**SHAMROCK PARK COMMITTEE** –Sandy Swartz, Chair

\*Chair Sandy Swartz gave a synopsis of the Shamrock Park Committee Meeting held Tuesday, October 11, 2022, at 5:30 p.m.

\*Council received the September 2022 Revenue/Expense Report.

**LIBRARY BOARD**– Sandy Swartz

Nothing to report.

**MEDIC 1** – Clerk Sheri Kesterke

\*The next Medic 1 Board Meeting is scheduled for October 27, 2022.

**RECREATION BOARD** – Jack Davis

\*There have been improvements in all current sports.

**POLICE COMMITTEE** – Village President Barry Gravitt is the Village Representative

\*The final Police Board Meeting for 2022 is scheduled for October 27, 2022, at 3:30 p.m.

**HISTORIC DISTRICT COMMITTEE:** Chair Sheila Snyder

\*The Berrien County Historical Society has a copy of the proposed property list and is working on filling in more details.

**SOCIAL MEDIA COMMITTEE:** Chair Kelly Ewalt/Sheila Snyder & Zach Fedoruk

\*The Social Media Committee Meeting scheduled for Wednesday, October 12, 2022 at 5:00 p.m. was cancelled.

**COMMUNITY COORDINATOR COMMITTEE:** Chair Jack Davis

\*Chair Jack Davis gave a synopsis of the Community Coordinator Committee Meeting held on Tuesday, October 18, 2022 at 11:00 a.m.

**Approve the Shamrock Spruce-Up event scheduled for November 13, 2022, from 11:00 a.m. to 2:00 p.m.**

**\*Moved** by Zach Fedoruk seconded by Lonna Johnson to approve the Shamrock Spruce-Up

event scheduled for November 13, 2022, from 11:00 a.m. to 2:00 p.m. Ayes, 7; Nays, 0. Motion carried.

**ONGOING BUSINESS:**  
None.

**AUDIENCE COMMENTS:**  
\*Mark Vandevere of 617 N. Main Street: stated that the residents that live here will be less upset over stop signs than those that just drive by too fast.

**ADJOURNMENT:**  
\***Moved** by Sheila Snyder seconded by Kristin von Maur to adjourn at 7:14 p.m. Ayes, 7; Nays, 0. Motion carried.

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Rachael Kuzda, MiPMC  
Deputy Clerk/Clerk in Training

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Barry Gravitt  
Village President