

## VILLAGE OF BERRIEN SPRINGS REGULAR COUNCIL MEETING

Minutes of the Village of Berrien Springs Regular Council Meeting held on Monday, December 05, 2022.

President Barry Gravitt called the council meeting to order at 6:00 p.m.

Present: President Barry Gravitt, President, Pro-Tem Jack Davis, Trustees: Zach Fedoruk, Lonna Johnson, Sheila Snyder, Kristin von Maur, Mark Vandever, Village Clerk Sheri Kesterke, Deputy Clerk/Clerk in Training Rachael Kuzda, Deputy Clerk in Training Michelle Smith, and Attorney DeFrancesco.

Absent: None.

Also Present: *The Journal Era* and several audience members.

All stood for the Pledge of Allegiance.

### AGENDA APPROVAL:

**\*Moved** by Jack Davis seconded by Kristin von Maur to approve the agenda as presented. Ayes, 7; Nays, 0. Motion carried.

### APPROVAL OF PREVIOUS MINUTES:

**Approve the minutes of the Regular Council Meeting held November 21, 2022.**

**\*Moved** by Mark Vandever seconded by Lonna Johnson to approve the minutes of the Regular Council Meeting held November 21, 2022, as presented. Ayes, 7; Nays, 0. Motion carried.

### CORRESPONDENCE:

1. The December *Central County Senior Center* newsletter was received.

**Audience Comments:** None.

### COMMITTEE REPORTS

**FINANCE AND PERSONNEL** – Chair President Barry Gravitt

**\*The next Finance & Personnel Committee Meeting is scheduled for Wednesday, December 14, 2022, at 6:30 p.m.**

#### **Pay the bills.**

**\*Moved** by Zach Fedoruk seconded by Mark Vandever to pay the bills in the amount of \$115,957.44. Ayes, 7; Nays, 0. Motion carried.

#### **Approve the Village of Berrien Springs 2021-2022 Audit by Plante Moran.**

**\*Moved** by Lonna Johnson seconded by Jack Davis to approve the Village of Berrien Springs 2021-2022 Audit by Plante Moran. The Village received a ‘clean’ audit opinion and did not have any deficiencies to report. Ayes, 7; Nays, 0. Motion carried.

**PUBLIC PROPERTIES AND ORDINANCE** – Chair Kristin von Maur

**\*The next Public Properties and Ordinance Committee Meeting is scheduled for Wednesday, December 14, 2022, at 5:30 p.m.**

**\*Minutes of the Special Public Properties and Ordinance Committee Meeting held November 23, 2022, at 5:30 p.m. were received.**

#### **Approve holding a Public Hearing regarding the Draft Community Park, Recreation, Open Space and Greenway Master Plan 2023-2027.**

**\*Moved** by Mark Vandever seconded by Sheila Snyder to approve holding a Public Hearing regarding the Draft Community Park, Recreation, Open Space and Greenway Master Plan 2023-2027 on January 3, 2023, at 5:30 p.m. immediately followed by the regular council meeting. Ayes, 7; Nays, 0. Motion carried.

#### **Approve the Welcome Sign wording for 2023 as received.**

**\*Moved** by Zach Fedoruk seconded by Sheila Snyder to approve the Welcome Sign wording for 2023 as received. Ayes, 7; Nays, 0. Motion carried.

#### **Approve purchasing slider signs inserts for the Welcome Signs for the Pickle Festival within the budgeted price.**

**\*Moved** by Lonna Johnson seconded by Zach Fedoruk to approve purchasing slider signs for the Pickle Festival within the budgeted price. Ayes, 7; Nays, 0. Motion carried.

**FIRE** –Village President Pro-Tem Jack Davis and Trustee Lonna Johnson are the Village Representatives.

\*The 2023 Fire Board Meeting dates are the following Wednesday's at 5:00 p.m.: January 25, March 22, May 24, July 26, September 27, and November 15<sup>th</sup>.

**PUBLIC UTILITIES** – Chair Lonna Johnson

\*The next Public Utilities Committee Meeting is scheduled for Wednesday, December 14, 2022, at 5:30 p.m.

**SHAMROCK PARK COMMITTEE** – Chair Jack Davis

\*The next Shamrock Park Committee Meeting is scheduled for Wednesday, December 14, 2022, at 6:30 p.m.

**LIBRARY BOARD** – Lonna Johnson

\*The council received the minutes from the October 27, 2022, Berrien Springs Community Library Board Meeting.

**MEDIC 1** – Clerk Sheri Kesterke

\*Clerk Sheri Kesterke gave a synopsis of the Special Board Meeting held December 05, 2022.

\*The next regular Board Meeting is scheduled for December 15, 2022.

**RECREATION BOARD** – Jack Davis

\*Village Representative Jack Davis reported that girls' basketball is ending and boys' basketball is starting.

**POLICE COMMITTEE** – Village President Barry Gravitt is the Village Representative

\*The 2023 Police Board Meeting dates are the following Thursday's at 3:30 p.m.: January 26, April 27, July 27, and October 26<sup>th</sup>.

**HISTORIC DISTRICT COMMITTEE:** Chair Sheila Snyder

\*Chair Sheila Snyder reported that the Historical Association has completed their part and the committee is moving on to the report writing stage.

**COMMUNITY COORDINATOR/SOCIAL MEDIA COMMITTEE:** Chair Sheila Snyder

\*The next Community Coordinator/Social Media Committee Meeting is scheduled for Wednesday, December 14, 2022, at 5:00 p.m.

**ONGOING BUSINESS**

\*Join in the fun -The Annual *Kindle Your Christmas Spirit in Downtown Berrien Springs Festival* is scheduled for Thursday, December 08<sup>th</sup> from 6:00 – 9:00 p.m.

**NEW BUSINESS:**

1. Approve the Application for Peddler/Solicitor Permit for the Village Seventh-day Adventist Church to solicit non-perishable food items to distribute to food banks prior to Christmas. There is no cost for Religious or Charitable Institutions.

\***Moved** by Jack Davis seconded by Zach Fedoruk to approve the Application for Peddler/Solicitor Permit for the Village Seventh-day Adventist Church to solicit non-perishable food items to distribute to food banks prior to Christmas. Ayes, 7; Nays, 0. Motion carried.

**Audience Comments:** None.

**ADJOURNMENT:**

\***Moved** by Mark Vandevere seconded by Kristin von Maur to adjourn at 6:22 p.m. Ayes, 7; Nays, 0. Motion carried.

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Rachael Kuzda, MiPMC  
Deputy Clerk/Clerk in Training

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Barry Gravitt  
Village President